

1/23/96
CAJ:kr
95-664cl

Introduced By: LARRY LOSSETT
Ron Sims
Proposed No.: 95-664

ORDINANCE NO. **12138**

AN ORDINANCE relating to procurement procedures for public contracts; repealing Ordinance 1959, Sections 1 through 3, as amended, Ordinance 2363, Sections 1, 2, 3 and 4, as amended, Ordinance 8978, Sections 6, as amended, and 7, as amended, Ordinance 4551, Sections 1, as amended, 2, as amended, and 10, Ordinance 3441, Sections 2, as amended, 3, as amended, 4, as amended, 6, as amended, 7, as amended, 9, as amended, 10, as amended, and 11, as amended, Ordinance 10581, Sections 9 and 10, and Ordinance 11032, Section 20, as amended, and K.C.C. 2.14.010, K.C.C. 2.96.010, K.C.C. 3.04.120, K.C.C. 4.04.220, K.C.C. 4.04.230, K.C.C. 4.16.010, K.C.C. 4.16.020, K.C.C. 4.16.030, K.C.C. 4.16.040, K.C.C. 4.16.060, K.C.C. 4.16.070, K.C.C. 4.16.080, K.C.C. 4.16.095, K.C.C. 4.16.100, K.C.C. 4.16.110, K.C.C. 4.16.120, K.C.C. 4.16.140, K.C.C. 28.24.010, K.C.C. 28.24.020, K.C.C. 28.24.030, K.C.C. 28.24.040, K.C.C. 28.24.050, K.C.C. 28.24.060, K.C.C. 28.24.070, and K.C.C. 28.24.080; adding new sections to K.C.C. 2.96, K.C.C. 3.04, K.C.C. 4.04 and K.C.C. 4.16; and renaming K.C.C. 4.16.

BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

SECTION 1. Ordinance 1959, Sections 1 through 3, as amended, Ordinance 2363, Sections 1, 2, 3 and 4, as amended, Ordinance 8978, Sections 6, as amended, and 7, as amended, Ordinance 4551, Sections 1, as amended, 2, as amended, and 10, Ordinance 3441, Sections 2, as amended, 3, as amended, 4, as amended, 6, as amended, 7, as amended, 9, as amended, 10, as amended, and 11, as amended, Ordinance 10581, Sections 9 and 10, and Ordinance 11032, Section 20, as amended, and K.C.C. 2.14.010, K.C.C. 2.96.010, K.C.C. 3.04.120, K.C.C. 4.04.220, K.C.C. 4.04.230, K.C.C. 4.16.010, K.C.C. 4.16.020, K.C.C. 4.16.030, K.C.C. 4.16.040, K.C.C. 4.16.060, K.C.C. 4.16.070, K.C.C. 4.16.080, K.C.C. 4.16.095, K.C.C. 4.16.100, K.C.C. 4.16.110, K.C.C. 4.16.120, K.C.C. 4.16.140, K.C.C. 28.24.010, K.C.C. 28.24.020, K.C.C. 28.24.030, K.C.C. 28.24.040, K.C.C. 28.24.050, K.C.C. 28.24.060, K.C.C. 28.24.070, and K.C.C. 28.24.080 are hereby repealed.

1 SECTION 2. Rename K.C.C. 4.16. The clerk of the council shall rename
2 K.C.C 4.16 to "Procurement procedures for public contracts".

3 NEW SECTION. SECTION 3. There is added to K.C.C. 2.96 a new section to read
4 as follows:

5 **Administration of equipment lease and lease purchases. A.**

6 Administrative responsibility. The director of the finance department, as generally
7 authorized in RCW 36.32.260, shall administer equipment lease and lease purchase
8 agreements for all departments and offices that use the county's centralized
9 purchasing process.

10 B. Conditions prerequisite to lease. It shall be county policy that such leases
11 may be entered into if any of the following conditions exist:

- 12 1. The lease provides for the use of an asset not otherwise available.
- 13 2. The lease meets a temporary need.
- 14 3. The lease provides buying and service advantages not otherwise
15 obtainable.
- 16 4. The lease shifts unusual risks of ownership.
- 17 5. The lease is economically advantageous.

18 C. Lease evaluation responsibility. The director shall have the following
19 responsibilities in administering or evaluating such lease and/or lease purchase
20 agreements for equipment:

- 21 1. The director, in conjunction with the requesting department or office,
22 must perform a lease versus purchase cost analysis of such equipment either based
23 on the present value and/or payback methods. An annual cost analysis will be
24 conducted sixty days prior to the termination day for any lease considered for
25 renewal. When the cost analysis indicates that a purchase rather than lease and/or
26 lease purchase of equipment is in the best interest of the county and the present
27 value differential is greater than five thousand dollars, the executive must approve
28 the lease and provide the council with a written explanation of the reason a lease is
29 preferred.

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2. Lease of any single piece or grouping of similar equipment for the same department or identical organization with an annual rental of one thousand dollars or more must be approved by the manager of the goods and non-professional/consultant services procurement division.

3. Annual leases may be negotiated with future year options.

NEW SECTION. SECTION 4. There is added to K.C.C. 3.04 a new section to read as follows:

Contracts with private consultant firms or individuals. A. It shall be the duty of any private consultant firm and/or individual entering into contracts with the county to perform studies costing in excess of two thousand five hundred dollars to file both with the King County board of ethics and the executive a sworn written statement disclosing:

1. Any office or directorship in the firm held by any county employee, his or her spouse, or any member of his or her immediate family;

2. Any financial interest held by any county employee, his or her spouse, or any member of his or her immediate family in the firm as follows:

a. Ownership of over five percent of the stock or other form of interest in the firm,

b. Receipt of any amount of salary from the firm or individual;

3. All contracts between the private consulting firm and/or individual and the county in the five years immediately preceding the presently contemplated contract including the amount of money paid by the county to the consulting firm and/or individual pursuant to the contract;

4. Any position or positions on any county board or commission, whether salaried or unsalaried, held by any officer or director of the firm;

5. The private consulting firm and/or individual shall further make known to both the King County board of ethics and the executive any other information known to it regarding any potential interest or conflict of interest other than that disclosed pursuant to the provisions of K.C.C. 2.14.010.

1 B. No payment shall be made on any contract with any private consultant
 2 firm and/or individual until five days after receipt by the board of ethics of the
 3 information required to be disclosed by this section.

4 NEW SECTION. SECTION 5. There is added to K.C.C. 4.04 a new section
 5 to read as follows:

6 **Design Consultants.** A. Design consultants for above grade, CIP projects
 7 may be selected only after the Project Program Plan has been approved by the
 8 council.

9 B. The process established for selecting design consultants will, pursuant to
 10 adopted project plans and budgets, include the definition and publication of each
 11 project's overall scope and schedule. Affirmative responses from consultants
 12 soliciting design work shall be the primary basis for the evaluation and selection of
 13 design consultants. The evaluation process shall, pursuant to K.C.C. 4.16, consider
 14 all requirements under the Minority/Women's Business Enterprises program as set
 15 forth in K.C.C. 4.18.

16 C. The requesting department or office shall be included in the process to
 17 review and make recommendations to the executive regarding the selection of
 18 design consultants for all CIP projects.

19 NEW SECTION. SECTION 6. There is added to K.C.C. 4.16 a new section
 20 to read as follows:

21 **Definitions.** Terms used in this chapter shall be given their common and
 22 ordinary meaning except where otherwise declared or clearly apparent from the
 23 context. Additionally, the following definitions shall apply.

24 A. The term "bid" or "proposal" as used throughout this chapter shall mean
 25 an offer to provide materials, equipment, supplies, or services, in response to a
 26 solicitation for bids or proposals issued by the county.

27 B. The terms "bidder," "proposer" or "offeror" as used throughout this
 28 chapter shall mean any person, firm or corporation which formally submits a bid,
 29 proposal or offer to provide tangible personal property or services including expert
 30 personal, professional, technical, and consultant services, to the county in response

1 to a solicitation for bids or proposals or request for qualifications issued by the
2 county.

3 C. The term "contract" as used throughout this chapter shall mean a mutually
4 binding legal relationship or any modification thereof obligating a person, firm,
5 corporation, partnership or group to provide tangible personal property or services
6 to the county, and which obligates the county to pay therefor.

7 D. The term "director" as used throughout this chapter shall mean the
8 director of the department of finance.

9 E. The term "metropolitan function" as used throughout this chapter shall
10 mean those function(s) authorized by RCW 35.58.050, approved by the voters, and
11 assumed by the county pursuant to RCW 36.56.010.

12 F. The term "professional or technical services" as used throughout this
13 chapter shall mean those services provided by independent contractors: (1) within
14 the scope of architecture, accounting, engineering, landscape architecture, law,
15 financial or administrative studies, feasibility studies of a scientific or technical
16 nature, management advisory services and special project management for a
17 defined period of time or result, or other practice that requires specialized
18 knowledge, advanced education or professional licensing or certification; and (2)
19 where the primary service provided is mental or intellectual involving the
20 consistent exercise of judgment and discretion or the provision of specialized skills.

21 G. The term "rolling stock" as used throughout this chapter shall mean
22 revenue producing buses, vans, cars, railcars, locomotives, and trolley cars and
23 buses.

24 H. The term "services", except for professional or technical services, as used
25 throughout this chapter shall mean the furnishing of labor, time, or effort by a
26 contractor, not involving the delivery of tangible personal property, other than
27 reports which are merely incidental to the required performance.

28 I. The term "tangible personal property" as used throughout this chapter shall
29 mean equipment, supplies, materials, goods, and rolling stock.

1 NEW SECTION. SECTION 7. There is added to K.C.C. 4.16 a new section
2 to read as follows:

3 **Submittal and opening of bids and proposals.** A. Sealed bids shall be
4 received by the director at such locations as the director shall designate. Bids shall
5 be submitted as follows: Bids shall be sealed and shall be mailed or delivered and
6 received at the location designated by the director up to the time and date specified
7 on the invitation to bid, where such bids shall be time-recorded and initialed by a
8 county representative. After the expiration of the time for the receipt of bids, the
9 bids will be publicly opened and read. The county reserves the right to reject any
10 bid, any portion of any bid, or all bids and to waive immaterial irregularities or any
11 other requirement in accordance with applicable law.

12 B. Proposals shall be received by the director at such locations as the
13 director shall designate. Proposals shall be submitted as follows: Proposals shall
14 be sealed and shall be mailed or delivered and received at the location designated
15 up to the time and date specified in the request for proposal, where such proposals
16 shall be time recorded and initialed by a county representative; provided however,
17 that if the director promulgates procedures by which proposals may be submitted
18 electronically, and the request for proposal provides that proposals may be
19 submitted in such a manner, the proposer may elect to submit its proposal either by
20 the sealed or by the electronic manner. After expiration of the time for receipt of
21 proposals, a submittal list shall be compiled and made public.

22 NEW SECTION. SECTION 8. There is added to K.C.C. 4.16 a new section
23 to read as follows:

24 **Exceptions to bidding for the lease or purchase of tangible personal**
25 **property and services or the solicitation of proposals and qualifications and**
26 **subsequent purchase of professional or technical services.** In accordance with
27 the provisions of RCW 36.32.245, RCW 36.32.253 and this chapter, the executive
28 is granted authority to let any contract, lease or purchase of tangible personal
29 property or services (other than professional or technical services) involving less
30 than twenty-five thousand dollars, without advertisement and without formal,

1 sealed bidding. The executive is also granted the authority to let any contract for
2 the purchase of professional or technical services without a formal solicitation of
3 proposal process where the value of the contract to the consultant will not exceed
4 twenty-five thousand dollars. When leasing or purchasing tangible personal
5 property or services (other than professional or technical services) between two
6 thousand five hundred dollars and twenty-five thousand dollars, the executive shall
7 be responsible for securing telephone and/or written quotations from vendors or
8 prospective contractors to assure establishment of a competitive price, and for
9 awarding such contracts to the lowest responsible bidder or proposer. When
10 awarding a professional or technical services contract having a value to the
11 contractor of less than twenty-five thousand dollars, the executive shall obtain
12 proposals from similarly qualified proposers to ensure a competitive process, and
13 strive to select the most qualified proposer, having given due regard to experience
14 and expertise and other relevant factors; and provided further, that after the award
15 of any contract pursuant to this section, the bids or proposals obtained shall be
16 recorded and open to public inspection and shall be available by telephone inquiry.

17 NEW SECTION. SECTION 9. There is added to K.C.C. 4.16 a new section
18 to read as follows:

19 **Proprietary purchases.** The competitive procurement provisions of this
20 chapter shall not apply to the lease or purchase of tangible personal property or to
21 services of any kind which are clearly and legitimately limited to a single source of
22 supply or which involve special facilities or market conditions in which instances
23 the lease or purchase price shall be established by direct negotiations by the
24 director. The executive shall approve such leases or purchases in excess of twenty-
25 five thousand dollars.

26 NEW SECTION. SECTION 10. There is added to K.C.C. 4.16 a new
27 section to read as follows:

28 **Petty cash purchases.** Various departments or agencies of the county
29 regularly have requirements for minimal cost purchases, and the cost of competitive
30 purchasing to the county in these instances is greater than the benefits. The director

1 shall establish a petty cash fund for open market purchases of miscellaneous items.
 2 total purchase price not to exceed one hundred dollars. Individual departments or
 3 agencies may effect these minimal cost purchases directly. The director will
 4 authorize the reimbursement to each department, office or employee authorized to
 5 make such petty cash expenditures upon delivery of vendor's sales receipt. The
 6 authorized designee of the department or office will certify the vendor's paid sales
 7 receipt and deliver same for reimbursement.

8 NEW SECTION. SECTION 11. There is added to K.C.C. 4.16 a new
 9 section to read as follows:

10 **Rules and regulations for the solicitation and purchase of professional or**
 11 **technical service contracts.** A. The rules and regulations stipulated in this section
 12 shall apply only to professional or technical service contracts.

13 B. Consultant contracts for preparation of environmental documents
 14 prepared as required by the State Environmental Policy Act, RCW 43.21C, are
 15 exempt from the requirements of this chapter.

16 C. Contracts for architect and engineering services shall be let in accordance
 17 with the requirements of RCW 39.80.

18 D. In soliciting and recommending award of a professional or technical
 19 services contract having a value to the contractor in excess of twenty-five thousand
 20 dollars, the director shall have the operational responsibility to:

21 1. Develop proposal specifications or a project description in the form of
 22 a request for proposal in concert with the requesting department or office.

23 2. Develop, with the requesting department or office, the written criteria
 24 which will be used to determine which written proposal(s) shall be accepted as the
 25 basis for recommending contract award. Such determination at a minimum shall
 26 include:

- 27 a. Quality;
- 28 b. Known and documented expertise of the applicant;
- 29 c. Documentation, as required, and demonstration of the financial
 30 capability of the party to perform specified work;

1 d. Special consideration of the impact of affirmative action, including
2 minority and women's business enterprise participation.

3 3. Publicly advertise at least once the purpose, scheduled date, location,
4 and time of a preproposal conference, or the name of a contact person from whom
5 the project specifications shall be available. The purposes of prior notification shall
6 be to distribute and discuss the project specifications in the form of a request for
7 proposal to interested parties, and inform applicants of the stated time frame for
8 submission.

9 4. Recommend to the executive which proposal or proposals should be
10 awarded a contract(s) as being in the best interests of the county.

11 5. Be responsible to address all necessary comments to other proposers,
12 interested parties, or the general public regarding the decision by the county to
13 contract for services from a party to the exclusion of other proposers.

14 NEW SECTION. SECTION 12. There is added to K.C.C. 4.16 a new
15 section to read as follows:

16 **Direct voucher.** A. Direct voucher purchases by individual departments and
17 offices shall not exceed two thousand five-hundred dollars without approval by
18 ordinance passed by the council.

19 B. It shall be the responsibility of the director to report to the council no later
20 than April 30th of each year direct voucher activity for the previous year on a
21 department by department basis. Said report shall include, but not be limited to, an
22 identification of problems regarding inappropriate use of direct vouchering and
23 corrective actions implemented by the executive.

24 NEW SECTION. SECTION 13. There is added to K.C.C. 4.16 a new
25 section to read as follows:

26 **Collusion.** Regardless of whether bids or proposals have been solicited by
27 the county for the purchase of tangible personal property or the performance of
28 service(s), it shall be the duty of the director to report to the executive any
29 suspected collusion and may order such suspected collusion reported to the proper
30 federal authorities charged with enforcement of the federal anti-trust laws and to the

1 Anti-Trust Division of the Office of the Attorney General of the state of
2 Washington.

3 NEW SECTION. SECTION 14. There is added to K.C.C. 4.16 a new
4 section to read as follows:

5 **Cooperative purchasing.** The director shall have authority to join with
6 other units of government in cooperative purchasing when the best interests of the
7 county would be served thereby; provided, that each of the participating units shall
8 be separately invoiced by the vendors for such purchases and the county shall not
9 be obligated for purchases other than those required for its own use. Whenever
10 supplies, materials, equipment and services are purchased for the county by federal,
11 state or local governments, such purchases may be accomplished in the manner
12 prescribed by the provisions of applicable law, charter or chapter of such federal,
13 state or local governments, rather than the provisions of this chapter.

14 NEW SECTION. SECTION 15. There is added to K.C.C. 4.16 a new
15 section to read as follows:

16 **Encumbrance of funds.** Except in emergency, no order for delivery on a
17 contract or open market order for supplies, materials, equipment or contractual
18 services for any department or office shall be awarded until the department director
19 or chief officer has certified that the encumbered balance in appropriation or
20 appropriations concerned, in excess of all unpaid obligations, is sufficient to defray
21 the cost of such order.

22 NEW SECTION. SECTION 16. There is added to K.C.C. 4.16 a new
23 section to read as follows:

24 **Qualification procedures.** The director is hereby authorized to establish
25 procedures for qualifying tangible personal property and services prior to
26 procurement of such items. Under such procedures, only tangible personal property
27 and services that are determined to meet the qualifying criteria will be acceptable in
28 the subsequent procurement.

29 NEW SECTION. SECTION 17. There is added to K.C.C. 4.16 a new
30 section to read as follows:

1 **Protest and appeal procedures.** The executive shall establish procedures
2 for considering and determining bid and proposal protests and appeals. The
3 executive shall render the final administrative determination on all such protests
4 and appeals.

5 NEW SECTION. SECTION 18. There is added to K.C.C. 4.16 a new
6 section to read as follows:

7 **Debarment and suspension.** The executive shall comply with the following
8 procedures in contract debarment and suspension actions.

9 A. After reasonable notice to the person involved and reasonable opportunity
10 for that person to be heard, the executive shall have authority to debar a person,
11 firm or other legal entity for cause from consideration for award of contracts with
12 the county. The debarment shall be for a period of not more than two years.

13 B. The executive shall have the authority to suspend a person, firm or other
14 legal entity from consideration for award of contracts if there is probable cause for
15 debarment. The suspension shall be for a period of not more than six months.

16 C. The authority to debar or suspend shall be exercised in accordance with
17 procedures established by the executive.

18 D. The causes for debarment or suspension include the following:

19 1. Conviction for commission of a criminal offense as an incident to
20 obtaining or attempting to obtain a public or private contract or subcontract, or in
21 the performance of such contract or subcontract;

22 2. Conviction under state or federal statutes of embezzlement, theft,
23 forgery, bribery, falsification or destruction of records, receiving stolen property, or
24 any other offense indicating a lack of business integrity or business honesty which
25 currently, seriously, and directly affects responsibility as a contractor to the county;

26 3. Conviction under state or federal antitrust statutes arising out of the
27 submission of bids or proposals;

28 4. Violation of contract provisions, such as the following, of a character
29 which is regarded by the executive to be so serious as to justify debarment action:

1 a. deliberate failure without good cause to perform in accordance
2 with the specifications or within the time limit provided in the contract, or

3 b. substantial failure to comply with commitments to and contractual
4 requirements for participation by minority and women's business enterprises and
5 equal employment opportunity, or

6 c. a recent record of failure to perform or of unsatisfactory
7 performance in accordance with the terms of one or more contracts; provided that
8 failure to perform or unsatisfactory performance caused by acts beyond the control
9 of the contractor shall not be considered to be a basis for debarment;

10 5. Violation of ethical standards set forth in contracts with the county; or

11 6. Any other cause the executive determines so serious and compelling
12 as to affect responsibility as a contractor to the county, including debarment by
13 another governmental entity for any cause similar to those set forth herein.

14 E. The executive shall issue a written decision stating the reasons for the
15 debarment or suspension. Such decision shall be promptly mailed or otherwise
16 furnished to the debarred or suspended person and any other party intervening.

17 F. The executive's decision of debarment or suspension, unless fraudulent,
18 shall constitute the final and conclusive decision on behalf of the county. After a
19 final decision has been made, the executive shall submit a report to the council
20 giving the name of the person, firm or other legal entity suspended or debarred and
21 the reason(s) for such suspension or debarment.

22 NEW SECTION. SECTION 19. There is added to K.C.C. 4.16 a new
23 section to read as follows:

24 **Negotiated procurements.** A. The provisions of this section shall apply to
25 contracts or procurements for services and professional or technical services for
26 departments and offices. In addition, the provisions of this section shall apply to
27 contracts or procurements for tangible personal property acquired in furtherance of
28 metropolitan functions. Unless otherwise provided herein, all other ordinances
29 relating to procurement, bidding or contract procedures shall apply to contracts or
30 procurements which are in furtherance of metropolitan functions. In the event there

1 are inconsistencies between this section and any other ordinance, this section shall
2 control.

3 B. If the director determines that soliciting competitive sealed bids is not in
4 the best interest of the county, tangible personal property and services other than
5 public works, the estimated cost of which is in excess of twenty-five thousand
6 dollars, shall be let by contract under the following competitive sealed proposals
7 procedures.

8 1. The director shall cause a notice inviting statements of qualifications
9 and/or proposals to be published in a newspaper of general circulation throughout
10 King County. The notice shall state generally the tangible personal property or
11 services to be purchased and shall call for statements of qualifications and/or
12 proposals to be submitted to the county on or before the day and hour named
13 therein. The notice may be published in such additional newspapers or magazines
14 and for such additional period of time as the director shall deem to be in the best
15 interest of the county. The request for statements of qualifications and/or proposals
16 shall state the relative importance of price and all other evaluation factors.

17 2. Discussions may be conducted with responsible offerors to determine
18 which proposals should be evaluated in more detail and/or which offerors should be
19 requested to enter into negotiations. Negotiations may be conducted concurrently
20 or sequentially. The county may request clarifications and consider minor
21 adjustments in the proposals in order to better understand the proposals and to
22 qualify them for further consideration; provided, that information discussed or
23 obtained from one offeror shall not be disclosed to competing offerors during the
24 discussions and negotiations. Except to the extent protected by state and/or federal
25 laws and regulations, proposals shall be considered public documents and available
26 for review and copying by the public after a decision to award the contract is made.

27 3. Award shall be made, if at all, to a responsible offeror(s) whose
28 proposal(s) is/are determined to be the most advantageous to the county, taking into
29 consideration price and the other established evaluation factors.

1 NEW SECTION. SECTION 20. There is added to K.C.C. 4.16 a new
2 section to read as follows:

3 **Federal or state assistance requirements.** When a procurement involves
4 the expenditure of federal or state assistance, grant or contract funds, and the
5 method of procurement required by such federal or state agency differs from the
6 requirements of this chapter, the director shall conduct the procurement in
7 accordance with the procedures required by this chapter unless the federal or state
8 agency specifically requires otherwise.

9 NEW SECTION. SECTION 21. There is added to K.C.C. 4.16 a new
10 section to read as follows:

11 **Federal and state law.** Nothing herein shall limit the authority of the
12 executive to procure goods, services, materials, supplies, equipment or work in a
13 manner otherwise provided for in state or federal law; provided, that the executive
14 shall obtain the concurrence of the council by motion prior to implementing such
15 state or federal provisions.

16 NEW SECTION. SECTION 22. There is added to K.C.C. 4.16 a new
17 section to read as follows:

18 **Director authorization.** The director is hereby authorized to take all actions
19 necessary and appropriate to implement the policies and provisions set forth in this
20 chapter, and to promulgate such rules, regulations and guidelines as the director
21 deems necessary to carry out the purposes or provisions of this chapter; provided,
22 that such rules, regulations and guidelines shall be promulgated in compliance with
23 K.C.C. 2.98, Rules of County Agencies.

24 NEW SECTION. SECTION 23. There is added to K.C.C. 4.16 a new
25 section to read as follows:

26 **Reports on contracts for professional or technical services.** A. Each year
27 the director shall submit to the executive a report on contracts awarded for
28 professional or technical services which exceeded \$25,000 and for which other than
29 capital funds were committed. The report shall cover the period July 1 of a year

1 through June 30 of the following year. The report shall provide the following
2 information for each contract included in the report:

- 3 1. The name of the department and division for which the services were
- 4 provided;
- 5 2. The name of the project or program for which the services were
- 6 provided;
- 7 3. The name of the firm awarded the contract;
- 8 4. The type of professional or technical services to be provided;
- 9 5. Whether a competitive or sole source procurement process was used;
- 10 6. The contract amount;
- 11 7. The source of funding; and
- 12 8. The starting and projected ending dates of performance.

13 B. The executive shall include a copy of the report with the annual executive
14 proposed budget submitted as required by ordinance and charter. The executive
15 shall also insure that detailed budget information for appropriation units includes
16 the amount for projected professional and technical services contracts for the next
17 budget year.

18 NEW SECTION. SECTION 24. There is added to K.C.C. 4.16 a new
19 section to read as follows:

20 **Severability.** The provisions of this chapter shall be effective in all cases
21 unless otherwise provided by federal law. The provisions of this chapter are
22 separate and severable. The invalidity of any clause, sentence, paragraph,
23 subdivision, section or other portion of this chapter or the invalidity of the
24 application thereof to any person or circumstance shall not affect the validity of the
25 remainder of this chapter or the validity of the application to other persons or
26 circumstances.

27 SECTION 25. Effective date. This ordinance shall take effect on January 1,
28 1996.

1 SECTION 26. Continuation of ordinances. The provisions of this ordinance, so
2 far as they are substantially the same as those of ordinances existing at the time of the
3 enactment of this ordinance, shall be construed as continuations thereof.

4 INTRODUCED AND READ for the first time this 25th day of
5 September, 1995.

6 PASSED by a vote of 10 to 0 this 29th day of January
7 1996.

8 KING COUNTY COUNCIL
9 KING COUNTY, WASHINGTON

10 John Hague
11 Chair

12 ATTEST:

13 Gerald A. Peterson
14 Clerk of the Council

15 APPROVED this 8th day of February, 1996

16 Jon Lohr
17 King County Executive

18 Attachments:
19 None